



Norfolk Safeguarding Adults Board
Minutes of meeting held on Tuesday 12 January 2021
Virtual meeting due to COVID-19

PRESENT:

- Joan Maughan**, Independent Chair, NSAB (chair)
Judith Bell, Deputy Chief Executive, Healthwatch Norfolk
Becky Booth, Deputy Board Manager, NSAB
Saranna Burgess, Chair of Safeguarding Adults Review Group
Cllr Penny Carpenter, County Councillor, NCC
Craig Chalmers, Director of Community Social Work, NCC
Andy Coller, (deputising for Chris Balmer) Detective Superintendent, Norfolk Constabulary
Carolyn Fowler, Director of Nursing & Quality, NCH&C
Kim Goodby, (deputising for Nancy Fontaine) Associate Director for Complex Health and Safeguarding, NNUH
James Kearns, Chief Executive Officer, BUILD Charity
Walter Lloyd-Smith, Board Manager, NSAB
Leon McLoughlin-Smith, Co-Head of Norfolk & Suffolk, NPS
Michael Millage, Chair, ARMC
Amanda Murr, (deputising for Gavin Thompson), Senior Policy Officer, OPCCN
Maria Richardson, Head of Safeguarding (Children and Adults), NCH&C
Jo Rusby, Deputy Director, N&S CRC
Andrea Smith, Board Coordinator, NSAB
Helen Thacker, Head of Service – Safeguarding, NCC
Sarah Jane Ward, (deputising for Cath Byford) Associate Director of Quality in Care, N&W CCG
Kevin White, Prison Group Safety lead BCN Region, HMPPS
James Butler, Board Coordinator, NSAB (minutes)

GUESTS:

- Zena Aldridge**, Dementia Nurse Consultant, N&W CCG **(Item 5.2)**
Rachel Brame, Senior Probation Officer, HMPPS **(Item 8)**

Item	Minute	Action
1	Welcome and apologies for absence	
1.1	Joan Maughan welcomed everyone to the meeting and reminded members of the suggested etiquette for virtual meetings.	
1.2	Apologies had been received from Chris Balmer, Lisa Barraclough, James Bullion, Ian Callaghan, Nancy Fontaine, Sally Hughes,	

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	Dr Maria Karretti, Lee Robson, Gavin Thompson and Gary Woodward.	
1.3	Joan welcomed Kevin White from HM Prisons and Probation Service to the meeting, replacing Paula Gilbert. Kevin introduced himself as safety lead for prisons in the Bedford, Cambridgeshire and Norfolk (BCN) area.	
1.4	Joan reported that the agenda had been adjusted, because representatives from Athena Care Homes were unable to attend at this time. The NSAB <u>AGREED</u> not to reschedule the agenda item again and that the Safeguarding Adults Review Group (SARG) should review the actions taken by Athena in response to Safeguarding Adults Reviews (SARs) F and G.	
1.5	Joan noted that members may need to excuse themselves from parts of the meeting at short notice due to current pressures in responding to the pandemic.	
2	Declarations of interest	
2.1	There were no declarations of interest made.	
3	Matters arising, update from NSAB Executive Group	
3.1	Joan Maughan provided an update following the Executive Group meeting on Tuesday 8 December. The action relating to the domestic abuse providers forum had been completed. The thematic SAR on homelessness published by the Oxfordshire Safeguarding Adults Board had not yet been circulated but would be shared with the meeting minutes.	
3.2	Joan highlighted an article from Community Care published on Monday 11 January, reporting concerns about capacity in the social care sector and the NHS as a result of the pandemic response. Sarah Jane Ward noted that in Norfolk, social care and NHS colleagues are working closely together and with other partners to respond to the pandemic. Helen Thacker reported that additional pressure had been placed on social care as a result of the Discharge to Assess (D2A) procedures, but these were under active review.	
4	Safeguarding Adults Reviews (SARs) F&G Recommendations – Assurance on actions taken so far	
4.1	As reported, Athena Care Homes were unable to attend the meeting.	
5.1	Domestic abuse and sexual violence group – updates/feedback	
5.1.1	Amanda Murr provided a verbal update for the board on the work of the Domestic Abuse and Sexual Violence Group (DASVG), highlighting work to identify the level of hidden victimisation which is	

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	critical to inform a range of DASVG priorities including communications, service commissioning and perpetrator provision.	
5.1.2	<p>Amanda encouraged all board members to participate in the HEAR campaign (Help, Educate, Awareness, Respond). The campaign <i>'calls on employers to break the silence around domestic abuse and HEAR, help and provide support to their staff on this important issue'</i>.</p> <p>Click here to visit the website with details of the campaign.</p>	
5.1.3	<p>Development of a workshop is underway to consider the Domestic Abuse Bill – implementation readiness, impact and requirements for Norfolk.</p> <p>Amanda reported that work continued with the Perpetrator Group and the Honour-Based Abuse subgroup.</p>	
5.1.4	<p>Amanda reported that the Domestic Homicide Review (DHR) for 'Maria' had received Home Office Quality Assurance panel approval. Plans were underway to publish the report and accompanying documentation, including the Home Office Quality Assurance letter week commencing Monday 25 January.</p> <p>Walter Lloyd-Smith highlighted to NSAB members that DHR documentation is hosted on the NSAB website – an arrangement that has been in place with the Norfolk County Community Safety Partnership (NCCSP) for several years.</p> <p>Click here to view the DHR page on the NSAB website.</p> <p>Post meeting note: the DHR for 'Maria' was published on the NSAB website on Monday 25 January 2021</p>	
5.1.5	<p>The DHR for 'Daisy' is in the final stages of sign-off following an extensive review of the recommendations and actions. Amanda noted that some of the actions cross over with those identified in the DHR for 'Mary' relating to dementia and carers; the NSAB will be involved in the progression of the action plan.</p>	
5.1.6	<p>Amanda reported that a DHR Gold Group meeting on 13 January would consider whether a recent domestic homicide in (redacted) met the criteria for a DHR. The NSAB noted that parallel reviews may be instigated and that NSAB would be updated following the Gold Group's decision.</p>	
5.2	Domestic abuse and older people in Norfolk	
5.2.1	<p>Walter Lloyd-Smith introduced the agenda item and thanked Leon McLoughlin-Smith and Dementia Nurse Consultant Zena Aldridge for their work to pull this item together. Walter highlighted that domestic abuse affecting Norfolk's older population is one of the areas of</p>	

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	<p>hidden victimisation referred to by Amanda Murr in the previous agenda item.</p> <p>Walter presented summary slides which would be circulated with the minutes of the meeting, noting that nationally there is a perception that professionals may struggle to accept domestic abuse as an issue for older people – including those living with dementia.</p>	
5.2.2	<p>Leon McLoughlin-Smith presented data from the Community Rehabilitation Company and the National Probation Service, noting that most of the information was collected about perpetrators rather than victims. Procedures were in place to add flags to case files relating to safeguarding, risk of harm and domestic abuse.</p> <p>Leon reported that he had reviewed the individual cases recorded by the National Probation Service and while few in number, they noted the perpetrator suffered from Post Traumatic Stress Disorder as a result of work in ambulance services.</p>	
5.2.3	<p>Walter noted that, from the data that had been drawn together with the help of Liam Bannon from the OPCCN; as expected there seemed to be less reported domestic abuse crime for older people.</p> <p>Zena Aldridge presented an account of three personal stories from Norfolk residents as summarised in the slides. These accounts and the data presented in the slides, suggest there is an incomplete picture of domestic abuse and older people in Norfolk.</p>	
5.2.4	<p>The NSAB discussed perceptions of domestic abuse, including amongst older people for whom societal norms and traditional roles may have been different as they were growing up. The NSAB considered the need for further work to establish the scale of the problem, while acknowledging the difficulties in both quantifying and qualifying the perceived problem.</p> <p>Andy Coller suggested there may be some useful immediate actions to take regarding awareness and communications, while any scoping work is undertaken.</p>	
5.2.5	<p>Helen Thacker highlighted the newly created Adult Subgroup of the DASVG and its plans to engage with the community and voluntary sectors, alongside primary care colleagues. The NSAB discussed the pandemic response, the current vaccination programme and whether there were any opportunities to engage with potential victims of domestic abuse. The NSAB noted the skill and experience required to manage conversations relating to potential domestic abuse behaviours and associated risks.</p>	
5.2.6	<p>Jo Rusby highlighted the need to consider ways to engage with both males and females of all ages. The NSAB noted that domestic abuse happens within and between all communities regardless of race, gender, sexuality and religion.</p>	

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	Further work to define NSAB's action to take: Walter <u>AGREED</u> to take on board comments and discussion from the meeting and shape the strategic response and what action the NSAB will take.	WLS
6	Safeguarding Adults Reviews (SARs) update	
6.1	Official/sensitive – text redacted. Walter noted that there were to date, no referrals under consideration directly linked to COVID-19 and lockdown.	
	BREAK	
7	NSAB Strategic Plan – draft outline	
7.1	James Kearns provided a verbal update on the ongoing work to develop the NSAB strategic plan for 2021-23. James said there would be a slightly tweaked vision statement and format for the plan, but it would be familiar to board members, retaining the three pillars: preventing abuse and neglect, managing and responding to concerns and enquiries, learning lessons and shaping future practice. There would also be a new section responding to safeguarding issues resulting from pandemic. James reported that a draft version would be circulated ahead of discussion at the NSAB meeting on Tuesday 16 March.	
7.2	Joan Maughan thanked James for the update and thanked James, Judith Bell, Gary Woodward and Walter Lloyd-Smith for their work on the strategic plan.	
8	County Lines report – risk/threat, activity undertaken	
8.1	Leon McLoughlin-Smith advised that Rachel Brame had needed to leave the meeting. Leon highlighted the papers circulated to NSAB outlining six strategic objectives relating to County Lines. Leon noted that the NSAB would receive a progress report every six months and any comments or queries could be directed to Rachel. NSAB members raised no initial comments or queries. Joan Maughan asked Leon to pass on her apologies to Rachel for the late running of the agenda, which meant she had needed to leave before the item was discussed.	
9	Safeguarding news desk and board manager's update	
9.1	Joan Maughan highlighted the presentation by Mark English circulated on 23 December 2019, on <i>Labour Exploitation, COVID and Food Factories</i> . Joan reported that Mark and Simon Shreeve from Adult Social Services People from Abroad Team would present a	

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	<p>substantive agenda item on modern slavery at the NSAB meeting on 16 March.</p> <p>In November members had been sent the updated multi-agency policy which is now on the NSAB website. Joan reported that a mandate is being drafted to which partner agencies would be asked to sign up.</p>	
9.2	<p>Joan reported that NSAB hosted its first webinar in December: <i>'In Conversation with Alex Ruck Keene'</i>; the webinar was well attended, with over 100 colleagues on the call. Alex is an expert lawyer on the Mental Capacity Act (MCA) and the Liberty Protection Safeguards (LPS), which will be replacing the Deprivation of Liberty Safeguards (DoLS).</p> <p>Joan congratulated Walter Lloyd-Smith, who had co-authored an article to be published in the Journal Of Adult Protection later in the spring called <i>'COVID19: A shock to the system – reflections from practice by Safeguarding Adults Board managers'</i>.</p> <p>Joan also highlighted that Twitter continues to be an important communication channel for the NSAB and there were now 1,368 followers of the NSAB account: @NorfolkSAB</p>	
10	Safeguarding impact of any organisational change or reduction of services	
10.1	Joan Maughan highlighted the move towards integrated social care and health systems due to take place from 2022. Joan said that safeguarding is a key area for focus as plans are developed and an agenda item for NSAB is being planned for an appropriate stage.	
11	Any other business	
11.1	There were no items of other business raised. Joan Maughan thanked members for attending the meeting at such a busy time.	

Date of meeting	Item	Action	Responsible
12/01/2021	5.2.6	Domestic abuse and older people: Further work to define NSAB's action to take – Walter <u>AGREED</u> to take on board comments and discussion from the meeting and shape the strategic response and what action the NSAB will take.	WLS