



Norfolk Safeguarding Adults Board
Minutes of meeting held on Tuesday 13 July 2021
Virtual meeting due to COVID-19

PRESENT:

Chris Robson, Independent Chair, Norfolk Safeguarding Children Partnership (chair)
Amy Askew, Prison Group Safety Lead BCN Region
Chris Balmer, Detective Chief Superintendent, Norfolk Constabulary
Becky Booth, Deputy Board Manager, NSAB
Cath Byford, Chief Nurse, N&W CCG
Ian Callaghan, Chief Resource Officer, UEA
Cllr Penny Carpenter, County Councillor, NCC
Craig Chalmers, Director of Community Social Work, NCC
Sally Hughes, Public Health Commissioning Manager, NCC
Walter Lloyd-Smith, Board Manager, NSAB
Ben Reed, Chief Executive Officer, Equal Lives
Maria Richardson, (deputising for Carolyn Fowler) Head of Safeguarding (Children and Adults), NCH&C
Edmund Tabay, Deputy Chief Nurse, QEHLK
Sarah Jane Ward, Associate Director of Quality in Care, N&W CCG
Gary Woodward, Safeguarding Adults Lead Nurse, Norfolk & Waveney CCG
James Butler, Board Coordinator, NSAB (minutes)

GUESTS:

Nick Pryke, Director of Integrated Discharge, Integrated Care System (**Item 6**)
Alex Ruck Keene, Barrister, 39 Essex Chambers (**Item 7**)
John Woolham, NIHR/SSCR Senior Research Fellow, King's College London (**Item 8**)

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1	Welcome and apologies for absence	
1.1	Chris Robson welcomed everyone to the meeting and introductions were made. Chris introduced himself as Independent Chair of the Norfolk Safeguarding Children Partnership (NCSP), but he also authors Safeguarding Adults Reviews (SARs).	
1.2	Apologies had been received from Lisa Barraclough, James Bullion, Saranna Burgess, Nancy Fontaine, Carolyn Fowler, Kim Goodby, James Kearns, Leon McLoughlin-Smith, Michael Millage, Amanda	

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	Murr, Greg Preston, Mike Pursehouse, Judith Sharpe, Helen Thacker and Gavin Thompson.	
1.3	<p>Walter Lloyd-Smith updated NSAB members on the appointment of a new independent chair – Heather Roach. Heather is also the chair of Lincolnshire’s Safeguarding Adults Board (SAB) and Walter read out a short message from Heather:</p> <p><i>“I just wanted to send you all a short message following on from last week's selection process and say how delighted I am to have been successful. Norfolk SAB has always had an excellent reputation and I know that I have some big shoes to fill following on from Joan's leadership. It was obvious through the interviews last week that you have a really positive, proactive partnership between all agencies and I am excited to have the opportunity to help shape adult safeguarding for the future. I look forward to meeting and working with you all very soon – Kind regards, Heather”</i></p> <p>Walter recorded his thanks to all board members and other colleagues involved in the recruitment process, particularly Rachel Pittock and Paul Wardle from Norfolk County Council’s HR department.</p>	
1.4	Walter formally welcomed Ben Reed from Equal Lives to the NSAB. An additional voluntary and community sector seat has been created, and Ben along with Daniel Childerhouse and Laura Bloomfield will fill this seat on rotation.	
2	Declarations of interest	
2.1	There were no declarations of interest made.	
3	Matters arising from meeting on 11 May 2021	
3.1	The minutes were not reviewed in detail during the meeting. Nobody raised any issues with accuracy.	
3.2	Walter Lloyd-Smith provided an update on actions arising from the last meeting, which is shown on the actions log at the end of these minutes. Both actions were carried forward to the next meeting.	
4	Safeguarding Adults Reviews (SARs) update	
4.1	<p>Walter Lloyd-Smith noted that following NSAB’s approval of the report and recommendations from the SAR for Joanna, Jon and Ben; work is underway to plan for publication and communications. Contacts are being made with with national colleagues with interest in the themes and issues identified in the review.</p> <p>Chris Balmer highlighted the publication today, of a Health and Social Care Select Committee report looking at the poor treatment of people</p>	

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	<p>with a learning disability and autistic people. The report is available at the link below:</p> <p>‘The treatment of autistic people and people with learning disabilities’</p> <p>Walter advised board members that following conclusion of Ben’s inquest; Margaret Flynn is drafting an annex to the report to highlight matters relevant to the SAR. The annex will be circulated to NSAB for agreement once available.</p>	
4.2	Official/sensitive: text redacted	
5	Domestic Abuse and Sexual Violence Group (DASVG) – updates/feedback; Domestic Homicide Reviews (DHRs) update	
5.1	Colleagues from the DASVG were unable to attend the meeting, but a written update will be circulated with the meeting minutes.	
6	Discharge to Assess – addressing quality & safeguarding concerns through transformation	
6.1	<p>Cath Byford introduced the agenda item, noting that the traditional hospital-based discharge model has changed in Norfolk & Waveney in line with national policy; work is underway to transform towards a fully evolved discharge to assess model.</p> <p>Nick Pryke joined the meeting and presented an update on discharge to assess and how quality and safeguarding concerns are being addressed. Nick’s presentation will be circulated as part of the meeting slides, alongside the meeting minutes.</p>	
6.2	<p>Councillor Penny Carpenter emphasised the need to be aware of the situation at a patient’s home at the point of discharge and have in place ways to report concerns when the patient is delivered home. Nick said that as part of discharge to assess, planning for discharge begins at the point of admission and professionals should visit the home as required to plan for safe discharge.</p> <p>Nick noted there is a need for more cohesive community-based teams to both avoid admissions, manage hospital discharge and follow-up care in community services. Cath said that the pandemic response had led to greater collaboration between health providers and local authorities, working together with a single ambition.</p> <p>Chris Robson highlighted the need to proactively engage with primary care colleagues and to give staff appropriate training and support.</p>	
6.3	Nick highlighted planned communication and engagement with families and carers, which would seek to address issues perceived as safeguarding concerns. Healthwatch Norfolk is also engaged and there will be a suite of videos produced regarding patient experience. This transformation needs a direct relationship between patients, carers and frontline staff; there is more to be done to further develop	

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	and enhance this aspect. Nick confirmed the voluntary and community sector is also being engaged with, as part of transformation.	
6.4	Cath said that there are a hidden group who are harmed as a result of the system being risk averse in clinical and community practice. For these patients it might be better for them in the long term for alternative approaches to be taken; people need to live their lives and make decisions themselves for as long as possible.	
6.5	<p>The NSAB discussed ways in which it could support discharge to assess transformation, and <u>AGREED</u> to the request in Nick's presentation:</p> <ol style="list-style-type: none"> 1. For NSAB to continue to engage with an understanding of discharge to assess transformation, progress and impact 2. To allow an 'open door' engagement with the NSAB membership to ensure safeguarding & quality remain central to the new ways of working 3. For NSAB to continue to highlight any quality & safeguarding concerns with the D2A Programme Team <p>In addition, Walter Lloyd-Smith <u>AGREED</u> to liaise with Nick and discuss any other support NSAB can give to this piece of work.</p>	Walter
	BREAK	
7	How SABs can be the appropriate strategic vehicle to oversee and 'hold the ring' on Liberty Protection Safeguards	
7.1	<p>Chris Robson welcomed Alex Ruck Keene to the meeting and thanked him for agreeing to present to the NSAB.</p> <p>Alex presented a brief introduction to the Liberty Protection Safeguards (LPS) covering how they are different to the existing Deprivation of Liberty Safeguards (DoLS) process; and why Safeguarding Adults Boards (SABs) need to think about LPS and what they can do. Alex's presentation will be circulated as part of the meeting slides, alongside the minutes.</p>	
7.2	<p>Alex summarised the key changes from DoLS to LPS as well as their relationship with the Mental Capacity Act (MCA) which applies to 16 and 17-year old people, otherwise considered to be children. SABs and Safeguarding Children Partnerships (SCPs) are particularly important because LPS is not just a local authority responsibility, therefore a system-wide view is essential to ensure people are protected from the risk of abuse or harm. SABs and SCPs can be key in holding the system to account, to ensure people are not deprived of liberty for longer than appropriate.</p>	

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	<p>Alex highlighted the 'more resources' slide in his presentation and the 'Shedinars' available on his 'Mental Capacity Law and Policy' website. Alex also posted in the meeting chat, the below link to a webpage with details of how to attend Court of Protection hearings remotely for those who are interested.</p> <p>Click here to visit the 'Promoting Open Justice in the Court of Protection' webpage.</p>	
7.3	<p>The NSAB discussed ways in which it could hold the system to account, including having a standing agenda item to monitor implementation of LPS with a clear purpose to the item, and conducting a multi-agency audit. Walter Lloyd-Smith <u>AGREED</u> to discuss further with Heather Roach as new Independent Chair of NSAB.</p> <p>Sarah Jane Ward highlighted understanding of the MCA as an area of continued need and focus for NSAB and its partners. Sarah Jane <u>AGREED</u> to discuss with Walter, what additional work is needed on the MCA.</p>	<p>Walter</p> <p>Sarah Jane</p>
	<p>Alex Ruck Keene left the meeting.</p>	
8	Self-Neglect & Hoarding research project – John Woolham NIHR/SSCR	
8.1	<p>Chris Robson welcomed John Woolham to the meeting.</p> <p>John said that he had interviewed Walter Lloyd-Smith last year for a National Institute for Health Research (NIHR) funded study on self-neglect and hoarding among older people.</p> <p>A further study is underway, and John is working with 6 authorities, of which Norfolk is one. Five members of the NSAB have kindly volunteered to talk to John as part of this study and these interviews are being arranged. Work will then take place to engage with frontline staff and in turn with people with self-neglect and hoarding issues and/or their families.</p>	
8.2	<p>Councillor Penny Carpenter queried whether self-neglect and hoarding issues are only experienced by older people; are there triggers to these behaviours/issues when people are younger. John said that the general consensus is that the behaviours are associated with trauma. A pattern sometimes begins early-on in someone's life, then issues with self-neglect and/or hoarding can manifest as a response to the traumatic events of later life.</p> <p>The study is focusing on older people as prevalence seems to become more evident as people become older; John suggested this might be because it's harder for them to pass under the radar.</p>	
8.3	<p>Sarah Jane Ward agreed that self-neglect and hoarding behaviours become more evident if someone is in receipt of care, as people are</p>	

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	going into their home. It happens across age groups, and there is a hidden group of people we'll never know about until they need care or are admitted to hospital.	
8.4	<p>Craig Chalmers highlighted in the meeting chat, the NHS webpage on hoarding disorder which has a good spread of information on that topic, and is available at the below link:</p> <p>Click here to visit the NHS hoarding disorder webpage.</p>	
8.5	John Woolham left the meeting.	
9	2021 Safeguarding Adults Collection: trends and drivers of safeguarding activity	
9.1	<p>Jeremy Bone joined the meeting and noted that lots of information is provided in the presentation slides, which will be circulated with the meeting minutes. Jeremy summarised the slides for the NSAB.</p> <p>The presentation served as an early introduction to the data and more in-depth analysis is underway to understand key drivers of changes in safeguarding activity levels.</p> <p>Jeremy noted that overall contact levels were relatively stable, but the data suggested there was an increase in those going through to Section 42 Enquiries under the Care Act 2014.</p>	
9.2	<p>Detailed analysis will be undertaken to understand what the increase is driven by eg. service groups such as mental health; different age groups; the locality in which the person lived; or where the abuse happened, such as in the home or in a residential care setting.</p> <p>The analysis will also identify any disproportionate increases over time and possible links to the pandemic.</p>	
9.3	<p>Jeremy highlighted the summary of findings slides contained within the presentation, noting that data will become available in September, by which Norfolk can be benchmarked against other authority areas. Chris Robson suggested that the data presented to NSAB needs to be based on priorities and exception reporting to focus the board's attention.</p> <p>Walter Lloyd-Smith <u>AGREED</u> to task the NSAB Business Group with considering the data and identifying key areas of interest for the board, based on its priorities and/or by exception.</p>	Walter
	Jeremy Bone left the meeting.	

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10	Current topics from Locality Safeguarding Adults Partnerships (LSAPs)	
10.1	<p>Becky Booth provided an update on the five Locality Safeguarding Adults Partnerships (LSAPs).</p> <p>At their meetings in May, LSAPs continued to look at the needs of volunteers and carers. A quiz on the Mental Capacity Act (MCA) was well-received and members were asked to engage and share words that they associate with safeguarding. These words will be used to create a 'wordcloud' for each LSAP, to use on their individual pages on the NSAB website.</p>	
10.2	<p>The LSAP webinar series continues to be well-received, with one on Hate Crime held in May and another on Modern Slavery held in June. Future webinars will focus on Channel Panel, Scams and County Lines.</p> <p>Becky noted that over the next few weeks, membership reviews will take place to make sure attendance lists are up to date and reflect those who are actively engaged in the partnerships.</p>	
11	Safeguarding news desk & board manager's update	
11.1	Walter Lloyd-Smith highlighted that NSAB is supporting a series of webinars hosted by the Eastern Region SAB Manager Network and further details will be circulated for NSAB members' information.	
11.2	<p>Linked to work on domestic abuse in older people, the NSAB discussed whether a definition of 'older' should be adopted. The NSAB <u>AGREED</u> to define an 'older' or 'senior' adult, as someone 65 years and over.</p> <p>The NSAB noted that this is arbitrary definition and as such there is a note of caution in its use. The definition should not in any way affect the services provided to any individual.</p>	
12	Standing item Safeguarding impact of any organisational change, or reduction of services (SAR AA rec 13.5)	
13.1	There were no items raised.	
14	Any other business	
14.1	Chris Robson thanked members of the NSAB for a positive meeting and said that if members would like to observe a meeting of the Norfolk Safeguarding Children Partnership, they would be very welcome.	

Date of meeting	Item	Action	Responsible
11/05/2021	7.3	<p>Self-neglect and hoarding subgroup – Walter <u>AGREED</u> to draft proposed terms of reference outlining the scope, focus, membership of the group for review and sign-off outside of the meeting.</p> <p>Update 13/07/2021: <i>Terms of reference have been drafted, ahead of a scoping meeting on 28 July, a further update will be provided at the next meeting. Action carried forward.</i></p>	Walter
11/05/2021	11.5	<p>MCA assessments as a priority for NSAB – Walter Lloyd-Smith and Becky Booth <u>AGREED</u> to feed back to the Business Group to identify the best way forward.</p> <p>Update 13/07/2021: <i>Discussions have taken place to frame the agenda item for the Business Group at its next meeting and a further update will be provided. Action carried forward.</i></p>	Walter & Becky
13/07/2021	6.5	<p>NSAB support for discharge to assess transformation – Walter Lloyd-Smith <u>AGREED</u> to liaise with Nick Pryke and discuss any other support NSAB can give to this piece of work.</p>	Walter
13/07/2021	7.3	<p>Liberty Protection Safeguards and the role of NSAB in holding the system to account – Walter Lloyd-Smith <u>AGREED</u> to discuss further with Heather Roach as new Independent Chair of NSAB.</p>	Walter
13/07/2021	7.3	<p>Mental Capacity Act (MCA) knowledge and application alongside Liberty Protection Safeguards – Sarah Jane Ward <u>AGREED</u> to discuss with Walter, what additional work is needed on the MCA.</p>	Sarah Jane & Walter
13/07/2021	9.3	<p>2021 Safeguarding Adults Collection: trends and drivers of safeguarding activity – Walter Lloyd-Smith <u>AGREED</u> to task the NSAB Business Group with considering the data and identifying key areas of interest for the board, based on its priorities and/or by exception.</p>	Walter