Safeguarding Knowhow for Provider Managers – Virtual training

Aim

A four-part session to enable **managers in the voluntary, private and independent sector** to fulfil their safeguarding responsibilities effectively and work with their partners in the statutory sector to achieve, wherever possible, the outcomes service users wish to achieve for themselves.

Target Group

Managers and senior staff in independent, private and voluntary organisations. Delegates must have previously completed as a minimum safeguarding adults awareness training and Mental Capacity Act training to level one as a minimum.

By the end of the session participants should:

- Understand their role as a manager/ senior staff member responsible for safeguarding adults
- Have updated their knowledge of safeguarding legislation, guidance and local procedures in particular the nature of domestic abuse and the new offence of coercive control
- Have refreshed their knowledge and understanding of the principles of the Mental Capacity Act 2005 and the Deprivation of Liberty Safeguards
- Know how to share and gather information in order to contribute to a safeguarding enquiry
- Have developed skills to communicate with a service user to enable them to express the outcomes they wish to achieve to keep themselves safe
- Know how to make a safeguarding referral and how to contribute to the safeguarding process
- Know how to contribute to and comply with a safeguarding plan
- Understand the rules that govern information sharing, consent and confidentiality
- Know how to deal with allegations against staff and when to refer to the MASH
- Be able to apply and implement the safer recruitment agenda in your organisation; understand when DBS checks are required and how to ask questions about motivation to work with vulnerable adults
- Know how to manage complaints from family members and how to ensure that the complaints process does not detract from any safeguarding concerns

Dates for Summer 2020

- **Part 1: Thursday 16th July 2020, 1.30pm – 4.30pm**
- **Part 2: Friday 17th July 2020, 1.30pm – 4.30pm**
- **Part 3: Thursday 23rd July 2020, 9.30am – 12.30pm**
- **Part 4: Friday 24th July 2020, 9.30am – 12.30pm**

What is virtual training?

As the COVID lockdown continues to make face-to-face training impossible, we want to give you the opportunity to train your staff.

Virtual training sessions are the closest thing to real, face-to-face training sessions. Participants access the training "room" via their own device (computer, laptop, tablet, mobile phone etc) over the internet.

Typically you might have up to 12 participants on any one session. As long as each participant's device has a microphone and an internal camera, then everyone can see and hear everyone else. Only the host (ie the trainer from St Thomas Training) needs to have an account. Everyone else just logs in to the unique link that they are given via email.

Virtual training is very different to e-learning. The host (trainer) is live, so he or she can interact in real time with participants. The trainer can share files with participants, and can display various resources such as a PowerPoint presentation, or a video clip, or something else from a different screen altogether (eg from their own tablet or mobile device). Participants can speak and ask questions just as they would in a face-to-face training session, or they can submit written questions or comments via a chat box. The trainer can also split participants into breakout rooms where they can discuss an issue in small groups for a few minutes, before they return to the main training room.
All participants will receive electronic certificates and feedback forms at the end of the training.

Security

The training is delivered using a platform called "Zoom". You don't need to download Zoom to your device - you just need to click the link that we give you. It's perfectly secure because the trainer will only allow the people who are booked onto the training to enter the virtual training room.

Do I have to attend all 4 parts?

Yes, just as you would commit yourself to attending both days of the face-to-face training, we would expect you to commit to attending all 4 parts of the virtual training.

What do other people think of virtual training?

Here are some genuine quotes from participants over the past couple of months:

- "It was easy to get the hang of it, as it was the first time I've done anything like this"

- "The use of the whiteboard, polls and breakout rooms was really good. Although I have no experience of working with people with epilepsy and had limited knowledge, I feel a lot more comfortable going into my role having this new knowledge."

- "Only 3 hours, no travelling and all the information was sent in advance."

- "Trainer very experienced friendly and patient with everyone including the non technical ones 😊 I thought the virtual training worked really well and I was impressed with how much can be done during the training session."

Is there a cost?

Yes, the usual fee of £100.00 including VAT per participant. If you book 3 places at the same time then one of those places is free.

How many people per course?

This course is limited to 12 people only, and is nearly full. If there is sufficient demand we will put on a separate course on dates to be decided.

How to book?

Please email **bookings@stthomastraining.co.uk** as soon as possible.